

# Q-SYS Dual Display Help Guide

This is a general help guide for all classrooms with this style touch panel. While the steps and location of buttons are the same regardless of which style room you are in, there may be slight variations in font, color, options, and icons, dependent on the slight differences in hardware.

For specific details about your classroom, please contact Classroom Technology Support.

## Power on and connect a device

### Step 1: Power on and/or connect your device.

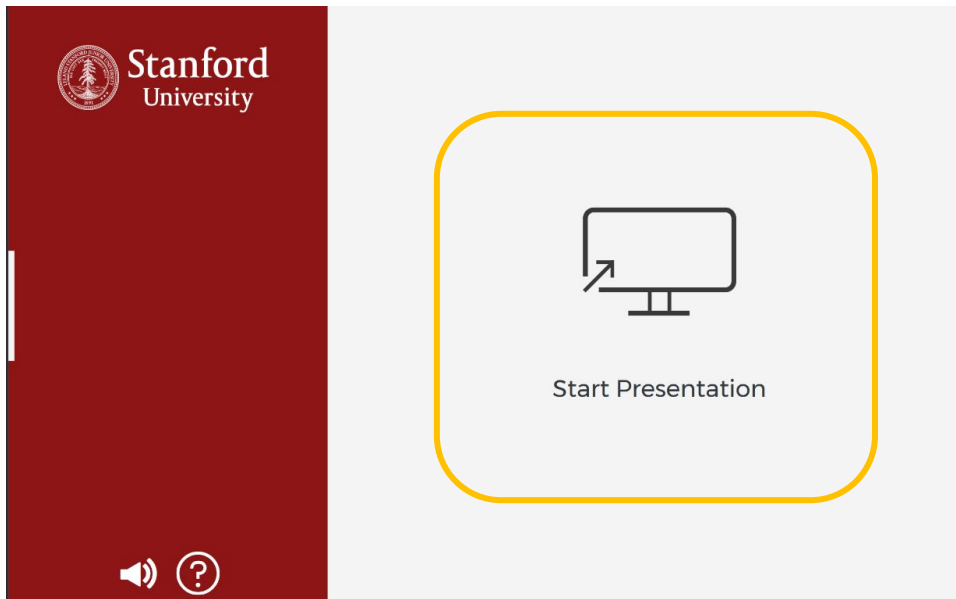
**Option A.** Plug your device in using the necessary cables and/or adapters.

- Locate the input plate on the lectern shelf or podium. Each room has one attached HDMI cable with a tethered adapter that supports USB-C connections.

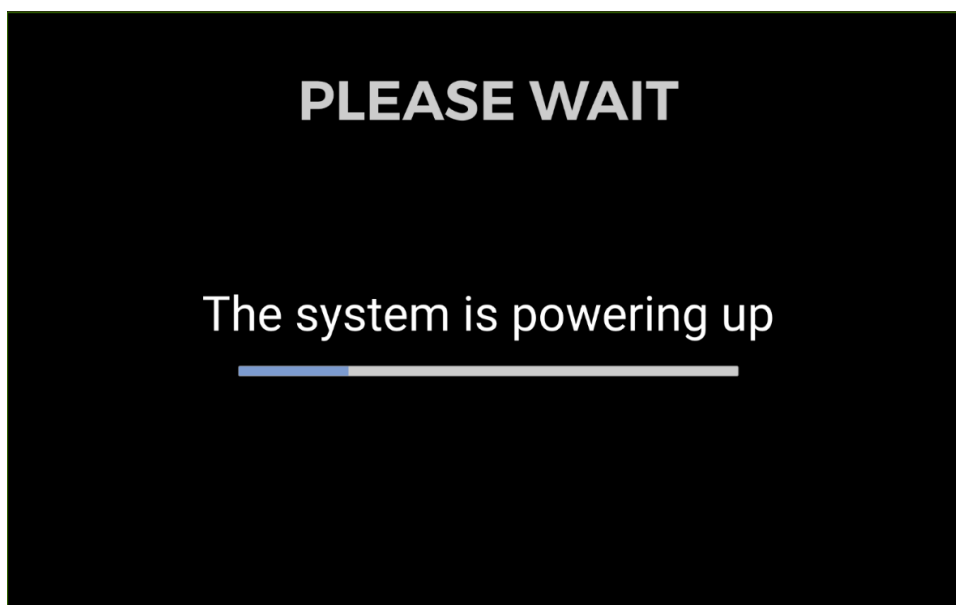


**Option B.** If using wireless presentation (Apple TV) please contact Classroom Technology Support for further instructions.

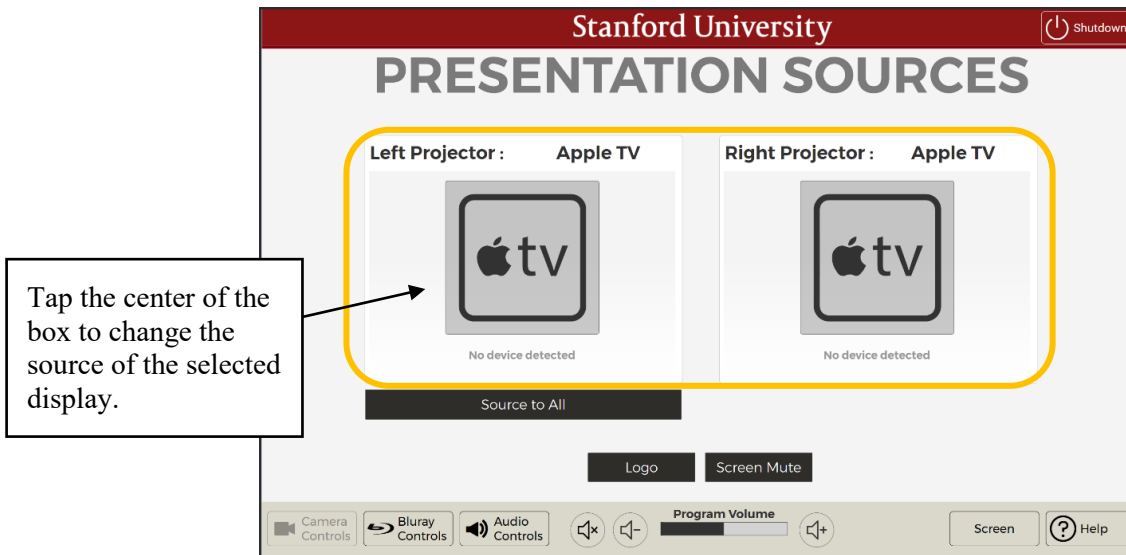
**Step 2: Locate the touch panel and tap “Start Presentation” to turn on the system.**



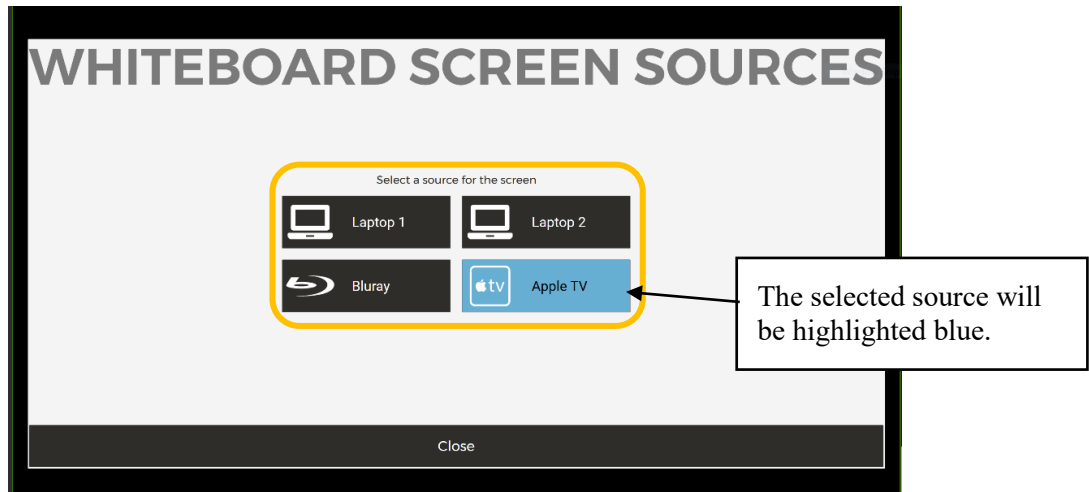
**Step 2a:** After you make your selection, a "System Powering Up" screen will lock the touch panel while the system warms up.



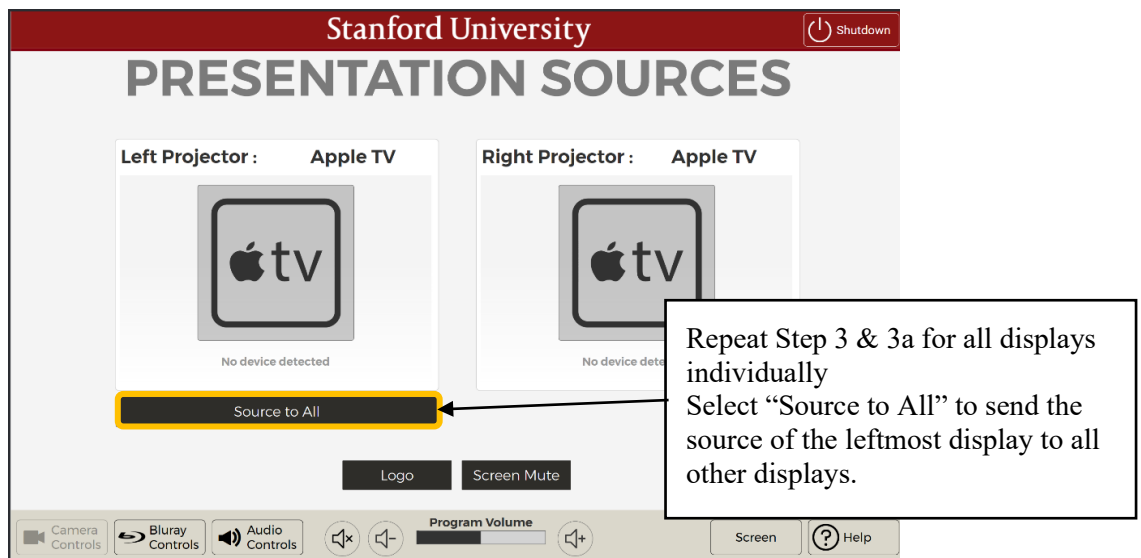
### Step 3: Select a Source



### Step 3a: Select a source for the screen



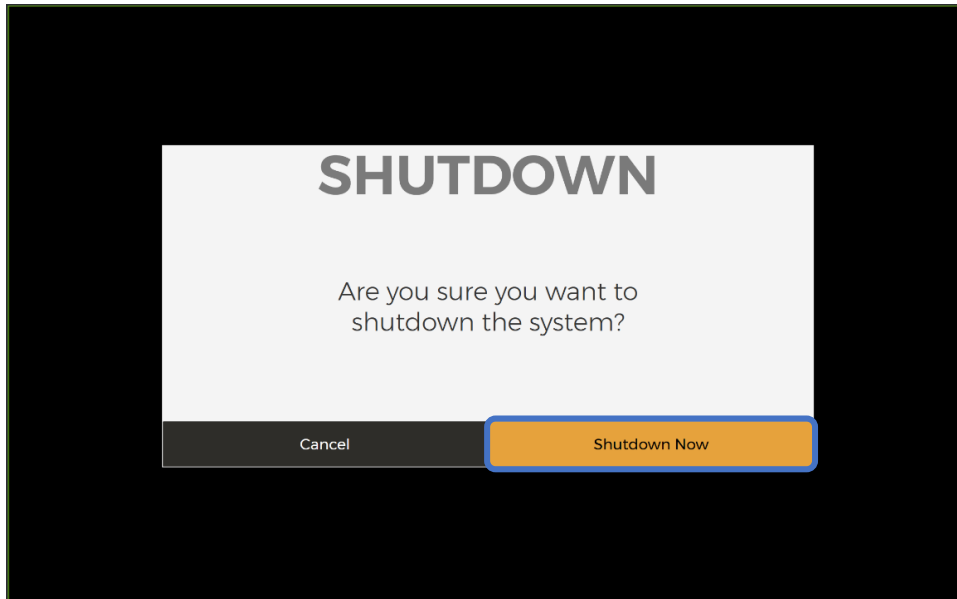
### Step 3b: Select a Source



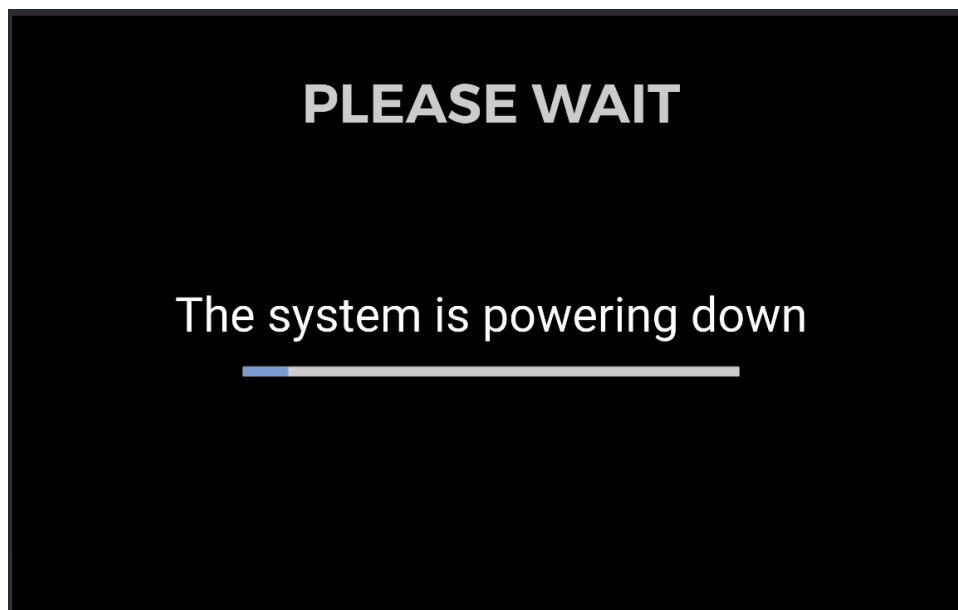
**Step 4: To power off the system, press the Power Icon in the top right-hand corner.**



**Step 5: Confirm the power off when prompted.**



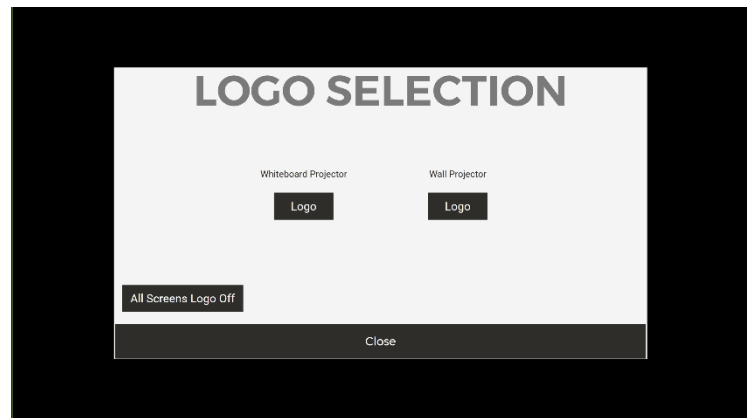
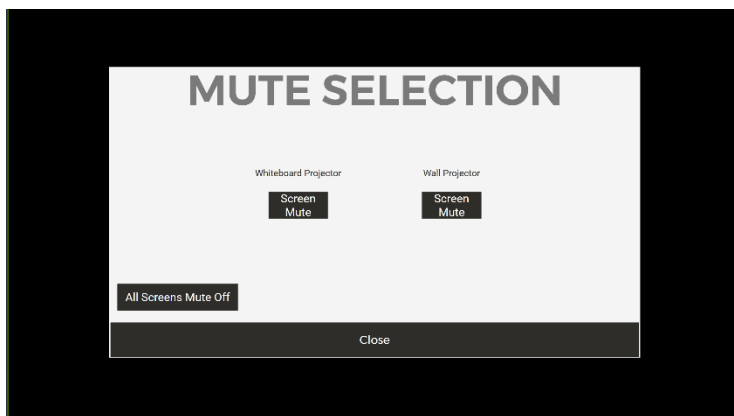
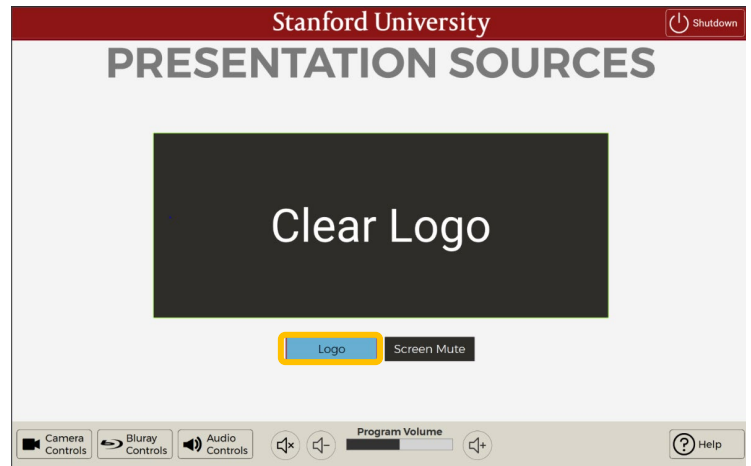
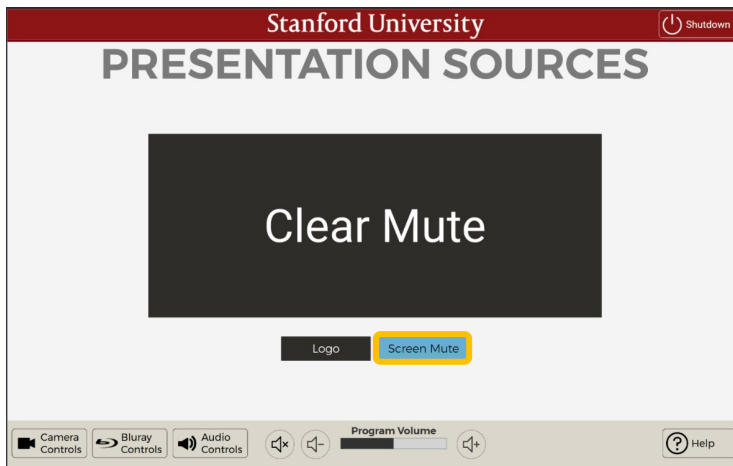
**Step 5a:** After you make your selection, a "System Powering Down" page will lock the touch panel while the system powers off. The system will be ready to be used again once it disappears.



# Optional steps to navigate system controls:

## Screen Mute and Logo

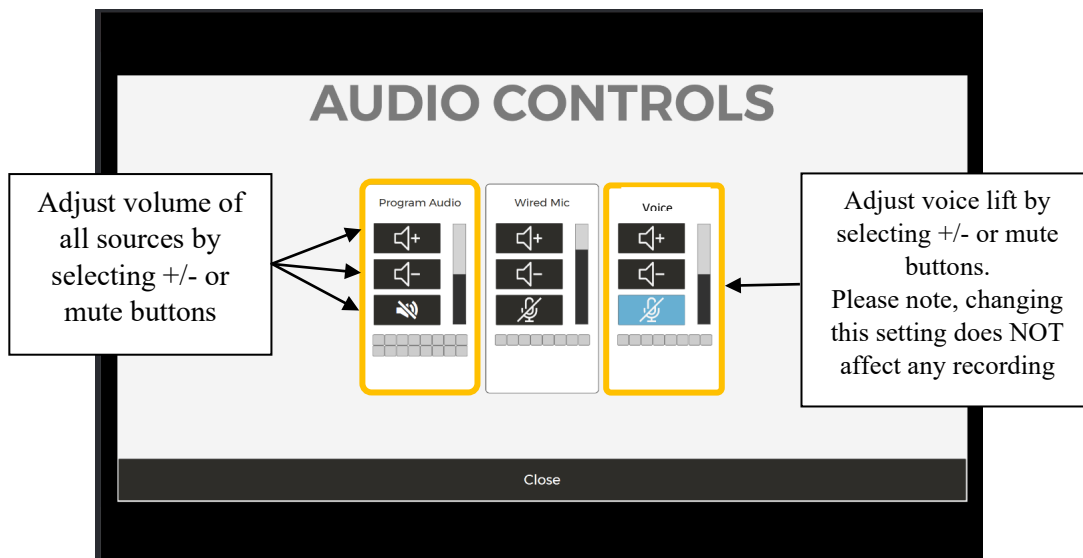
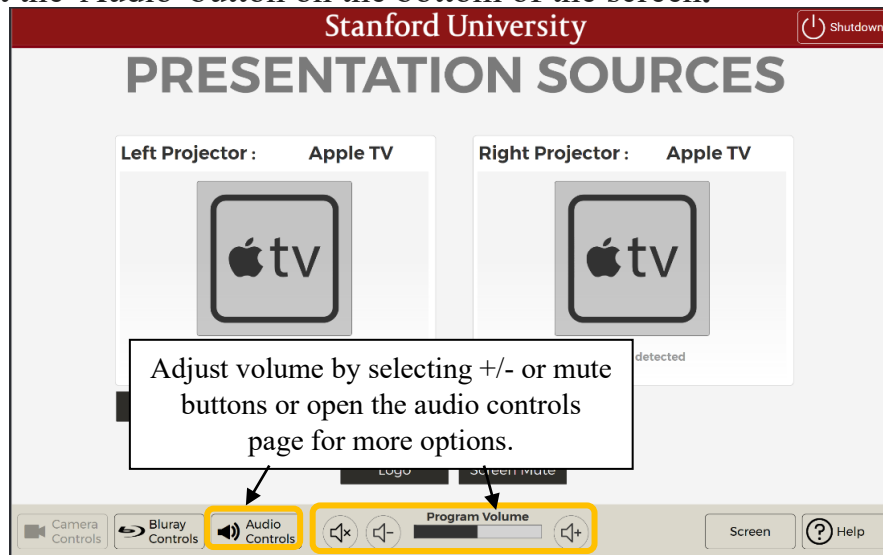
- To momentarily blank the projector but not turn it off, tap the Screen Mute or tap the Logo button on the bottom of the screen.



- When active, the selected button will turn blue. To disable, press “Clear” on the center of the page.

## Audio Controls

- Select the 'Audio' button on the bottom of the screen.



*\*Note\* - some rooms may have more or less choices depending on the room configuration.*

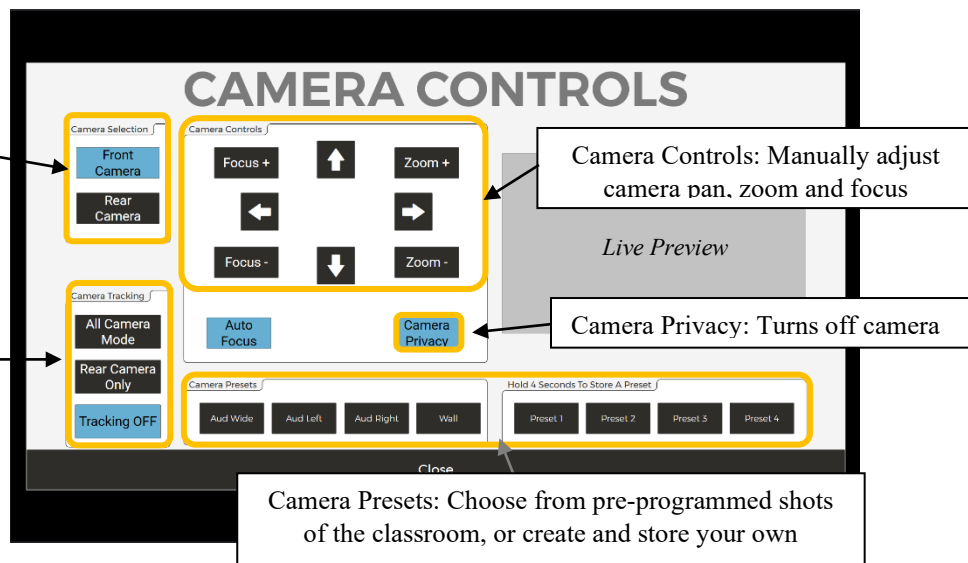
In the Audio page, you have control over the volume of microphones. **Program Audio** adjusts the volume for the selected source. Changes in these settings do NOT affect any videoconferencing volume. Recording and videoconferencing volume will only be controlled from the software you are using on your computer.

**Voice Lift** provides subtle voice reinforcement without the need for a lavalier microphone. It won't project amplified sound throughout the entire room, but it enhances the clarity of your voice.

- **Tip:** The in-ceiling microphones are equipped with LED indicators: Pink indicates voice lift is active.

## Camera Controls

- Select the "Camera Control" button on the bottom.



*\*Note\* - some rooms may have more or less choices depending on the room configuration.:*

In the Camera Control section, you can adjust camera settings and select presets. This page shows a live view of the camera in the room.

The camera tracking feature keeps the speaker in focus:

- All Camera Mode: the camera will adjust to keep whoever is speaking within its frame, covering both the audience and the presenter. Great for full class discussions and Q&A sessions.
- Rear Camera Only: the camera exclusively frames individuals speaking from the front of the room, without capturing audience members who might be speaking. Ideal for presentations and panels.